



Chartered Trading  
Standards Institute

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## Application for Corporate Affiliate Membership

The following details to be completed in BLOCK CAPITALS please

Company name

.....

Registered number (if applicable)

.....

Address for correspondence

.....

.....

..... Postcode .....

Nature of business:

.....

Registered charity:

Yes

No

Charity number:

.....

Non-profit making:

Yes

No

Contact person:

.....

(Title)

(First/Given Name)

(Surname)

Telephone number:

.....

Fax number:

.....

email address :

.....

Size of company based on the number of employees (please tick)

1-5       6-25       25+

### **Nominated Contact**

We ask that each Corporate Affiliate Member nominate a person to receive correspondence from the Institute, including the digital content & The Journal of Trading Standards. This can be anybody within the organisation and does not need to be a director or company secretary. As the nominated contact, they would also be entitled to apply to attend a local Branch event (subject to Branch rules)

### **Membership fees 2022**

Corporate Affiliate type 1 £685.00

Corporate Affiliate type 2 £1079.00

Corporate Affiliate type 3 £456.00

Fees are dependent on the number of employees at the applying organisation

Corporate Affiliate type 1 Companies with 25 or less employees

Corporate Affiliate type 2 more than 25 employees

Corporate Affiliate type 3 1 to 5 employees

***N.B. Registered charities and non-profit making organisations will receive a 10% discount on Corporate Affiliate 1 & 2***

## TERMS OF MEMBERSHIP:

The submission of your application form to the Chartered Trading Standards Institute (CTSI) constitutes an offer by you to the Chartered Trading Standards Institute to become a Corporate Affiliate Member of the Institute. By signing this application form, you acknowledge receipt of a copy of the Terms and Conditions of Corporate Affiliate Membership (which include the Code of Professional Conduct) which govern such membership.

Your membership is subject to acceptance by the Chartered Trading Standards Institute. Whilst we aim to be an inclusive organisation, you should note that your application is subject to approval by the Executive Board of the CTSI and may be declined.

In order to be admitted and to maintain membership of the Chartered Trading Standards Institute, Corporate Affiliate members must:

1. Undertake to promote the principles of the Institute, including undertaking to promote Fair Trading, Safe Products, Competitive Markets and Knowledgeable Consumers.
2. Comply with the Membership Terms and Conditions *and* [Code of Professional Conduct](#) for members of CTSI.
3. Pay the appropriate membership fee when requested.
4. Not use the CTSI's name in any way other than to denote that they are Corporate Affiliate Members.
5. Not bring CTSI into disrepute.

## DECLARATION:

I (being a duly authorised signatory of the above company) declare that the above company wishes to apply to be admitted to membership of the Chartered Trading Standards Institute. I understand the terms of membership (as attached) and agree to pay the appropriate fee.

I accept that the Chartered Trading Standards Institute may undertake certain checks, in connection with this application, and I hereby give my explicit consent (in accordance with applicable data protection legislation) for the Institute to make enquiries of my local Trading Standards office (or other 'Home Authority', if applicable), and conduct searches via Credit Reference Agency databases, etc for the purpose of identifying any adverse trading history against the company.

Written references may also be obtained from Proposer and Seconder.

By signing this application and ticking the box below; the applicant declares that they are opting into CTSI communications. CTSI's data protection policy is available [online](#) and the applicant can amend their preferences at any time.

Signed ..... Dated .....

On behalf of.....

Please tick the box

(By not ticking the box the applicant understands that they will receive no correspondence from the Institute beyond the applicant's annual renewal notification).

**Declaration of Proposer and Seconded. (Must be completed in all cases)**

We, the undersigned, being members of the Chartered Trading Standards Institute declare that, from our personal knowledge that the above-named applicant is, in our opinion, duly qualified and worthy of being admitted into membership.

**Proposer:** .....

Membership No: .....

Address: .....

.....

..... Postcode: .....

Signature: .....

**Seconded:** .....

Membership No: .....

Address: .....

.....

..... Postcode: .....

Signature: .....

**Once this form is completed, please return it to:**

Sales and Marketing Officer  
Chartered Trading Standards Institute  
1 Sylvan Court  
Sylvan Way  
Southfields Business Park  
Basildon  
SS15 6TH

If you have any questions or queries whilst completing this form, please contact the Chartered Trading Standards Institute:

Telephone: 01268 886 697  
e-mail: [productinfo@tsi.org.uk](mailto:productinfo@tsi.org.uk)

## BRANCH MEMBERSHIP

I understand that I will automatically join my local Branch of the Institute and the fees for such membership if any, will be invoiced annually at the same time as the national membership fees and then refunded to the Branch.  
The Branch areas (by Local Authority boundaries) and current fees are:-

### **London Branch.**

Includes all the London Boroughs and the States of Jersey.  
Annual fee £8.00, excluding students and Retired members.

### **South Eastern Branch.**

Brighton and Hove, East Sussex, Kent, Medway, Surrey and West Sussex  
Annual fee £11.00 for Full members £7.00 for Associates, £9.00 for Affiliates, and £4.00 Students and Retired.

### **Southern Branch.**

Bracknell Forest, Gloucestershire, Hampshire, Isle of Wight, Oxfordshire, Portsmouth, Reading, Slough, Southampton, Swindon, West Berkshire, Wiltshire, Windsor & Maidenhead and Wokingham.  
Annual fee zero

### **South Western Branch.**

Bournemouth, Bath, Bristol, Cornwall, Devon, Dorset, States of Guernsey, Isles of Scilly, North Somerset, Plymouth, Poole, Somerset, South Gloucestershire, Torbay.  
Annual fee zero

### **South East Midlands Branch.**

Bedfordshire, Buckinghamshire, Cambridgeshire, Essex, Hertfordshire, Luton, Milton Keynes, Norfolk, Northamptonshire, Peterborough, Southend-on-Sea, Suffolk, Thurrock.  
Annual fee £5.00 Full Members only, other categories free

### **East Midland Branch.**

Derby, Derbyshire, Leicester, Leicestershire, Lincolnshire, Nottingham, and Nottinghamshire, Rutland.  
Annual fee zero

### **Midland Branch.**

Birmingham, Coventry, Dudley, Herefordshire, Sandwell, Shropshire, Solihull, Staffordshire, Stoke on Trent, Telford and Wrekin, Walsall, Warwickshire, Wolverhampton and Worcestershire.  
Annual fee £10.00 for all categories.

### **North Western Branch.**

Blackburn-with-Darwen, Blackpool, Bolton, Bury, Cheshire East & West, Cumbria, Halton, Isle of Man, Knowsley, Lancashire, Liverpool, Manchester, Oldham, Rochdale, St Helens, Salford, Sefton, Stockport, Tameside, Trafford, Warrington, Wigan and Wirral.  
Annual fee £10 for all categories

### **Yorkshire and Humberside Branch.**

Barnsley, Doncaster, East Yorkshire, Hull, North East Lincolnshire, North Lincolnshire, North Yorkshire, Rotherham, Sheffield, West Yorkshire and York.  
Annual fee £5.00 for all categories.

### **North Eastern Branch.**

Darlington, Durham, Gateshead, Hartlepool, Middlesbrough, Newcastle, North Tyneside, Northumberland, Redcar & Cleveland, South Tyneside, Stockton-on-Tees and Sunderland.  
Annual fee £6.00 for Full members, £4.00 for Affiliates, £3.00 for Associates, others free.

### **Scottish Branch.**

Covers the whole of Scotland.  
Annual fee £5.00 for Full members, £2.50 for Associates, others free.

### **Welsh Branch.**

Covers the whole of Wales.  
Annual fee £5.00 for Full members, £3.00 for Associates others free.

### **Northern Ireland Branch**

Covers all Northern Ireland  
Annual fee £5.00 for all categories.

I wish to join the .....Branch

Signed.....

Date.....